

Dear New Student:

I wish to personally welcome you to SUNY Delhi and the Hospitality Management Program. You have made an excellent choice in career and college as the hospitality industry continues to grow creating new opportunities every day. Our program has been in existence for over 60 years and our graduates are leaders in the industry and their communities. By now you have probably been inundated with all kinds of mail from the campus please review this thoroughly as it contains some important information.

**All hospitality program students will require the following:**

**Food Lab Requirements:**

1. SUNY Delhi logo Chef coat (Minimum of 2)
2. Black or black check pants (minimum of 2). Sweat pants, painter's pants, jeans, or corduroys are not acceptable. Must be appropriate shoe top length and size.
3. Floppy white chef hat (Minimum of 2)
4. White apron (Minimum of 2)
5. Clean neckerchief and slide. Students must wear the neckerchief color that corresponds with their level of study. White: Freshmen, Checkered: Sophomore, Green: Junior and Senior. (One slide will be issued to each student in their first freshmen lab.)
6. Knife kit and tool box with lock.  
\* *When you are not in lab your knife kit must be placed in your tool box, and locked in your dorm room.*

- **All of the above items can be purchased at the SUNY Delhi Campus Store.**

7. Black closed toe leather shoes (no sandals or open toe). **Sneakers are not acceptable.** Shoe must be slip resistant, non-porous and all black. A shoe with a steel toe reinforcement is recommended. ( Recommendation: Rockports). Please purchase this item prior to arrival at SUNY Delhi.

**Freshman Orientation Class Requirements:**

Simply stated this class will provide you with the tools for success at SUNY Delhi. We will meet once per week on Tuesdays at 12:30pm – 1:45pm. The class will have a number of guest speakers both from on-campus and the hospitality industry. It is expected that you will arrive for each class session on-time and in complete interview attire. Please go to [www.symsdress.com](http://www.symsdress.com) and refer to the complete interview outfit for men and women. If you already have these items

please bring them with you to school. If you do not currently have them I recommend that you purchase these items prior to your arrival on campus as you will not be able to purchase these items in town.

## **MEN**

### **Quantity vs. Quality**

The two-piece suit in navy, or charcoal is the fundamental piece for your first wardrobe. Don't skimp where quality is concerned. It is better to purchase 1 or 2 quality pieces than several garments that look and wear poorly. Purchase the highest quality garments you can afford. It is worth the expense to have a quality suit that fits and cleans well. A superior garment will serve you for a long time.

### **In Addition to the Suit**

Wear a pressed long sleeve white cotton dress shirt. You should be able to button all the buttons on the shirt, including the very top button. Wear a white undershirt under your dress shirt. Choose a tie that coordinates with the color of your suit in a simple pattern or a solid color, preferably silk.

When the colors of your clothing work well together, they are both pleasing to the eye, compliment each other --- and indicate that you've got what it takes to put it all together.

### **Shoes / Belt**

The preference is black shoes with laces. Have your shoes polished and in good condition. Remember to wear dark socks that are high enough to cover your leg even when seated. Opt for a leather belt that matches your shoes.

Hair well groomed with appropriate coloring. Look clean and smart, not overdone. Have your nails trimmed and neat. Body piercing should not be visible, this includes earrings. The same rules apply for tattoos. Now is not the time to show off your body art. Other jewelry items should be at a minimum.

## **WOMEN**

### **Quantity vs. Quality**

The two-piece suit in navy, or charcoal is the fundamental piece for your first wardrobe (i.e., pants or skirt). Don't skimp where quality is concerned. It is better to purchase 1 or 2 quality pieces than several garments that look and wear poorly. Purchase the highest quality garments you can afford. It is worth the expense to have a quality suit that fits and cleans well. A superior garment will serve you for a long time.

**In Addition to the Suit**

A white or light colored long sleeve blouse for women is appropriate. Button all the buttons on the blouse, including the very top button. Select a blouse that is not too sheer or low cut.

**Basic Basics**

Women should have the appropriate under garments on, depending on the color of their clothing. Pantyhose should be a neutral tone or sheer black and you should carry an extra pair.

**Shoes**

Have your shoes polished and in good condition. Wear a dark shoe with a 1 - 1 ½ " heel without an open toe.

Hair well groomed with appropriate coloring. Keep makeup to a minimum. Look clean and smart, not overdone. If you do wear nail polish on your short nails it must be subtle. Body piercing should not be visible. You may wear small tasteful earrings (one in each ear). The same rules apply for tattoos, now is not the time to show off your body art. Other jewelry items should be at a minimum.

If I can be of any assistance please feel free to contact me at (607) 746-4402.

Sincerely,

Michael J. Petrillose, Ph.D.  
Dean  
Division of Business and Hospitality Management